

**APPROVED**

1/20/16  
6-0-0

**WYANDANCH UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES OF  
SPECIAL BOARD MEETING  
HELD ON DECEMBER 17, 2015  
CENTRAL ADMINISTRATION BUILDING  
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD  
WYANDANCH, NEW YORK 11798**

The meeting was called to order by President Tolliver at 12:15 PM.

**Roll Call:** Performed by District Clerk Stephanie Howard

**Trustees Present:** Dr. Thomas Tolliver, Dr. Ronald Allen, Shirley Baker, Nancy Holliday

**Trustees Who Later Joined the Meeting:** Yvonne Robinson

**Trustees Absent:** James Crawford, Moneik Hatcher

**Others Present:** Dr. Mary Jones, Gina Talbert, Kester Hodge, Robert Howard, Janice Patterson, Greg Guercio, Esq., Lisa Hutchinson, Esq., Winsome Ware, Lisa Coalmon, Stephanie Howard, Principals, Administrators and Community

**ADOPTION OF AGENDA**

**Motion by Allen, second by Baker to adopt the agenda** Motion carried 4-0-0

**EXECUTIVE SESSION**

**Motion by Allen, second by Holliday to go into Executive Session at 12:17 PM to discuss matters pertaining to the employment of particular employees and pending legal matters.** Motion carried 4-0-0

**RECONVENE**

**Motion by Allen, second by Baker to reconvene at 2:03PM** Motion carried 4-0-0

**SUPERINTENDENT'S  
RECOMMENDATIONS**

**Mr. Hodge presented the Personnel Resolutions.**

**PERSONNEL  
RESOLUTIONS**

**PERS #1  
Retirement**

**BACKGROUND INFORMATION:**

The employee named herein has submitted a letter of intent to retire from the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the intent to retire from the following employee as indicated.

## **RETIREMENT**

- A. Barbara Marino, Elementary Teacher, 18 years of service, effective June 30, 2016.

**Motion by Allen, second by Holliday**

**Motion carried 4-0-0**

**PERS #1A  
Appointment  
REVISED**

**WHEREAS**, on July 21, 2015, the Board of Education appointed Lilia Martinez to the position of English as a Second Language (ESL) Teacher, to a four year probationary period, effective September 1, 2015 through August 31, 2019;

**WHEREAS**, Ms. Martinez is dually certified as an Elementary Education Teacher and an ESL Teacher;

**WHEREAS**, the District wishes to utilize Ms. Martinez in the position of Elementary Teacher and seeks to transfer her from the ESL position to the available Elementary Teacher position;

**BE IT RESOLVED**, effective December 21, 2015, Lilia Martinez is transferred from the ESL position and is appointed to the position of Elementary Teacher, with a four year probationary period, MA, Step 1, at an annual salary of \$56,628.00.

**Motion by Allen, second by Baker**

**Motion carried 4-0-0**

**PERS #1B  
Creation of Position**

### **RESOLUTION:**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the creation of the position of "Neighborhood Aide Spanish Speaking" effective December 30, 2015.

**BE IT FURTHER RESOLVED**, that the occupant of the title of Neighborhood Aide Spanish Speaking be provided the same rights and benefits commensurate with the WASA contract.

**Motion by Allen, second by Baker**

**Motion carried 4-0-0**

**Trustee Robinson arrived at the meeting at 2:08PM.**

**PERS #1C  
Terminations**

### **BACKGROUND INFORMATION:**

The employees named herein are recommended for termination from the position indicated.

### **RESOLUTION:**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the termination of the employees as indicated.

## **TERMINATIONS**

- A. Hilda Martinez, Clerk Typist Spanish Speaking, effective December 29, 2015.  
B. Sandra Martinez, Clerk Typist Spanish Speaking, effective December 29, 2015.  
C. Maria Roberson, Clerk Typist Spanish Speaking, effective December 29, 2015.

**Motion by Allen, second by Baker  
Robinson Opposed**

**Motion carried 4-1-0**

**PERS #1D  
Resignations  
REVISED**

**BACKGROUND INFORMATION:**

The employees named herein have submitted a letter of resignation from the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the resignation from the following employees as indicated.

**RESIGNATIONS**

~~A. Rodney Ruff, Monitor, effective December 18, 2015.~~

B. Obe Isaac, School Bus Driver, effective December 18, 2015.

**Motion by Baker, second by Holliday to approve letter "B" only**

**Motion carried 5-0-0**

**PERS #2  
District Wide  
Appointments**

**BACKGROUND INFORMATION:**

The candidates named herein are recommended for an appointment to the teaching position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated. In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the final four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

**DISTRICT WIDE  
APPOINTMENT**

- A. Johnny Marcia, Foreign Language Teacher, Professional Certification, MA, Step 5, at an annual salary of \$66,730.00, with a four (4) year probationary period, effective January 4, 2016 through January 3, 2020.
- B. Michelle Stewart, English to Speakers of Other Languages, Professional Certification, MA, Step 1, at an annual salary \$56,627.00, with a four year probationary period effective December 21, 2015 through December 20, 2019.

**Motion by Baker, second by Allen**

**Motion carried 5-0-0**

**PERS #2A  
District Wide  
Appointments**

**BACKGROUND INFORMATION:**

The candidates named herein are recommended for an appointment to the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated.

## **DISTRICT WIDE APPOINTMENTS**

- A. Richard Berrios, School Bus Dispatcher, Step 1, at an annual salary of \$40,000.00, with a twenty six (26) week probationary period, effective January 4, 2016, pending fingerprint clearance.
- B. Daniel Reising, School Bus Driver, Step 1, at a rate of \$17.47 per hour, with a twenty six (26) week probationary period, effective December 14, 2015, pending fingerprint clearance.
- C. Myrna Herrera, School Bus Driver, Step 1, at a rate of \$17.47 per hour, with a twenty six (26) week probationary period, effective December 14, 2015, pending fingerprint clearance.
- D. Justice Broughton, Substitute Custodian, at a rate of \$14.50 per hour, effective December 10, 2015, pending background check.
- E. Kerry Johnson, Substitute Custodian, at a rate of \$14.50 per effective December 10, 2015.
- F. Crystal Vann, Certified Substitute Teacher, at a rate of \$180.00 per day, effective December 10, 2015.
- G. Lisa Dittmar, Uncertified Substitute Teacher, at a rate of \$100.00 per day, effective December 10, 2015.
- H. Robert Archer, Uncertified Substitute Teacher, at a rate of \$100.00 per day, effective December 10, 2015.
- I. Akhira Robinson, Substitute Clerk Typist, at a rate of \$12.86 per hour, effective December 10, 2015.
- J. Zendra Outlaw, Substitute Clerk Typist, at a rate of \$12.86 per hour, effective December 10, 2015.
- K. Ericca Gulley, Substitute Custodian, at a rate of \$14.50 per hour, effective December 10, 2015.
- L. Saragine Donato Francois, Uncertified Substitute Teacher, at a rate of \$100.00 per day, effective December 10, 2015.
- M. Melissa Skeen, Senior Clerk Typist, Step 1, with a twenty six week probationary period, at an annual salary of \$33,407.00, effective January 4, 2016.
- N. Gabrielle Gibson, Teaching Assistant , Level I, HS+90, Step 1, with a four (4) year probationary period , at an annual salary of \$39,806.00, effective December 10, 2015 through December 9, 2019.

**Motion by Baker, second by Allen  
Robinson Opposed**

**Motion carried 4-1-0**

**PERS #2B  
Appointments**

### **BACKGROUND INFORMATION:**

The candidates named herein are recommended for an appointment to the position indicated.

### **RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated.

## **APPOINTMENTS**

- A. Hilda Martinez, Provisional Clerk Typist Spanish Speaking, Step 1A, at annual salary \$28,484.00 per hour, effective December 30, 2015.
- B. Sandra Martinez, Neighborhood Aide Spanish Speaking, Step 2, at an annual salary of \$28,933.00, effective December 30, 2015.
- C. Maria Roberson, Neighborhood Aide, Spanish Speaking, Step 3, at an annual salary of \$31,632.00, effective December 30, 2015.

**Motion by Baker, second by Allen**

**Motion carried 5-0-0**

**PERS #2C  
Appointment**

**BACKGROUND INFORMATION:**

The candidate named herein is recommended for an appointment to the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidate to the position indicated.

- A. Jean Marshall Vaval, Substitute Teaching Assistant, at rate of \$70.00 per day, effective December 15, 2015.

**Motion by Baker, second by Holliday**

**Motion carried 5-0-0**

**PERS #2D  
Athletic Department  
Appointments  
WITHDRAWN**

**BACKGROUND INFORMATION:**

The candidate named herein is recommended for an appointment to the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidate to the position indicated.

**2015-2016  
ATHLETIC DEPARTMENT APPOINTMENT**

	NAME	Position	Rate	Effective Date(s)
A	Thomas Williams	Timer, Scorer, Chaperone, Supervisor	\$40.00 single \$61.00 double	2015-2016 school year

**PERS #2E  
Appointments  
REVISED**

**BACKGROUND INFORMATION:**

The candidates named herein are recommended for an appointment to the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated.

**APPOINTMENTS**

- A. Timothy Davis, Security Guard, Step 1, at a rate of \$11.93 per hour, effective January 4, 2016.
- ~~B. Devery Vickers, Security Guard, Step 1, at a rate of \$11.93 per hour, effective January 4, 2016.~~

**Motion by Baker, second by Allen to approve letter "A" only      Motion carried 5-0-0**

**PERS #2F**  
**Achieve Home Instruction**  
**Academy Appointments**

**BACKGROUND INFORMATION:**

The candidates named herein are recommended for an appointment to the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated.

**ACHIEVE NOW**  
**HOME INSTRUCTION ACADEMY**  
**APPOINTMENTS**

- A. Rochelle Provenzano, ELA Teacher, at a rate of \$48.00 per hour, effective 2015-2016 school year.
- B. Lori Dekie, ELA Teacher, at a rate of \$48.00 per hour, effective 2015-2016 school year.

**Motion by Baker, second by Allen**

**Motion carried 5-0-0**

**PERS #3**  
**Conference**

**BACKGROUND INFORMATION:**

The employee named herein is recommended to attend the conference indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education grant approval for the following employee to attend the New York State Education Department conference indicated:

Mr. Kenya Vanterpool  
NYSED Conference on School Receivership  
Empire State Plaza Convention Center  
Albany, New York  
July 22, 2015 through July 23, 2015  
\*Cost Not to Exceed \$450.00

**Motion by Allen, second by Baker**

**Motion carried 5-0-0**

**PERS #4**  
**Termination**  
**ADDENDUM**

**BACKGROUND INFORMATION:**

The employee named herein is recommended for termination from the position indicated.

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the termination of the employee as indicated.

**TERMINATION**

- A. Rodney Ruff, Monitor, effective December 18, 2015.

**Motion by Allen, second by Baker**

**Motion carried 5-0-0**

**PERS #5  
Permanent Status  
ADDENDUM**

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the successful completion of the probationary period of the employees indicated below and award permanent status in the position indicated.

- A. Kenneth Skeen, School Maintenance Crew Leader, effective December 22, 2015.
- B. Montgomery Granger, Director of facilities III, effective December 22, 2015.

**Motion by Allen, second by Tolliver  
Robinson Opposed**

**Motion carried 4-1-0**

**SALARY SCHEDULE-REGULAR MEETING DECEMBER 17, 2015**

NAME	POSITION	OLD RATE OF PAY	NEW RATE OF PAY
Johnny Marcia	Foreign Language Teacher		\$66,730.00 annual
Michelle Stewart	ESL Teacher		\$56,627.00 annual
Richard Berrios	School Bus Dispatcher		\$40,000.00 annual
Daniel Reising	School Bus Driver		\$17.47 per hour
Myrna Herrera	School Bus Driver		\$17.47 per hour
Justice Broughton	Substitute Custodian		\$14.50 per hour
Kerry Johnson	Substitute Custodian		\$14.50 per hour
Crystal Vann	Certified Substitute Teacher		\$180.00 per day
Lisa Dittmar	Uncertified Substitute Teacher		\$100.00 per day
Robert Archer	Uncertified Substitute Teacher		\$100.00 per day
Akhira Robinson	Substitute Clerk Typist		\$12.86 per hour
Zendra Outlaw	Substitute Clerk Typist		\$12.86 per hour
Ericca Gulley	Substitute Custodian		\$14.50 per hour
Saragine Donato Francois	Uncertified Substitute Teacher		\$100.00 per day
Melissa Skeen	Senior Clerk Typist		\$33,407.00 annual
Gabriele Gibson	Teaching Assistant		\$39,806.00 annual
Hilda Martinez	Provisional Clerk Typist Spanish Speaking		\$28,484.00 annual
Sandra Martinez	Neighborhood Aide Spanish Speaking		\$28,933.00 annual
Maria Roberson	Neighborhood Aide Spanish Speaking		\$31,632.00 annual
Jean Marshall Vaval	Substitute Teaching Assistant		\$70.00 per day
Thomas Williams	Timer, Scorer, Chaperone, Supervisor		\$40.00 single/\$61.00 double
Timothy Davis	Security Guard		\$11.93 per hour
Devery Vickers	Security Guard		\$11.93 per hour
Rochelle Provenzano	Achieve Now ELA Teacher		\$48.00 per hour
Lori Dekie	Achieve now ELA Teacher		\$48.00 per hour

This schedule is informational. All salaries are determined by the Collective Bargaining Agreement for each Bargaining Unit.

**Mr. Howard presented the Business Resolutions.**

**BUSINESS RESOLUTIONS**

**BUS #1  
Disposal of Equipment**

**RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools that the following equipment be removed and disposed of in the most economical manner as it has been ascertained that this equipment is irreparable and of no value:

QTY	ITEM/DESCRIPTION	INV # SERIAL #	REASON FOR DISCARD	LOCATION
3	2-drawer file cabinets (1-clay; 2-gray)	14182, 14238, 14242	rusty, locks broken, exterior damage	HS – 2 <sup>nd</sup> Fl Storage Area
2	27-drawer cabinets	14179, other cabinet no number		“
2	4-drawer file cabinets (1-clay; 1-gray)	14184, other cabinet no number		“
1	rolling cart (off white)		rusty, damaged	“

Motion by Allen, second by Baker

Motion carried 5-0-0

Janice Patterson presented the Special Education Resolution.

### **SPECIAL EDUCATION RESOLUTION**

**SPEC ED #1**  
**Little Flower Children &  
Family Services**

#### **BACKGROUND INFORMATION:**

This agreement between the **Little Flower Children and Family Services of NY** with its primary place of business location at 2450 North Wading River Road, Wading River, New York 11792 for maintenance for Wyandanch students with a disability in a **residential placement** at Little Flower during the **July 1, 2015 through June 30, 2016 school year.**

#### **RESOLUTION:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and having been reviewed by the General Counsel, that the Board of Education approves the service agreement contract between the **Wyandanch UFSD and Little Flower Children and Family Services of NY** for the July 1, 2015 and June 30, 2016 school year.

Motion by Allen, second by Baker

Motion carried 5-0-0

President Tolliver presented the Board of Education Resolutions.

### **BOARD OF EDUCATION RESOLUTIONS**

**BOE #1**  
**Minutes of December 9, 2015 –  
Combined Work & Voting Session**

#### **RESOLUTION**

**BE IT RESOLVED**, the Board of Education of the Wyandanch Union Free School District hereby approves the Minutes of the Combined Work/Voting Session held on Wednesday, December 9, 2015.

Motion by Allen, second by Baker

Motion carried 5-0-0

**BOE #2**  
**District Clerk Pro Tem  
WITHDRAWN**

**RESOLVED**, that the Board of Education of the Wyandanch Union Free School District appoints \_\_\_\_\_ as District Clerk Pro Tem for the 2015-2016 school year, and authorizes said individual to fulfill the duties and obligations of the District Clerk when the Board appointed District Clerk is absent or unable to perform said duties at an hourly stipend of \$ \_\_\_\_.



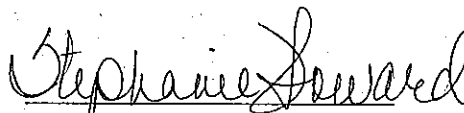
**ADJOURNMENT**

**Motion by Baker, second by Allen to adjourn the meeting at 2:15 PM**

**Motion carried 5-0-0**

**Minutes Recorded and Transcribed  
By District Clerk**

**Date of Meeting: DECEMBER 17, 2015  
SPECIAL BOARD MEETING**

  
**Stephanie Howard**